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To Whom It May Concern:

I strongly recommend my colleague, Chuck Parish, for employment. I had the pleasure of working alongside him during the 2016 to 2017 tax season, where he was entrusted with a great deal of responsibility.

I had the opportunity to observe Chuck's professional skills as well as interpersonal style. He is consistently pleasant, and takes on all assignments with enthusiasm and dedication. Regardless of deadlines or other pressure, he always delivers. His superior organizational skills make him the consummate multi-tasker.

Chuck has extensive computer skills that were extremely valuable to our office during tax season. He is excellent with spreadsheets, databases, and Office software. In addition, he is a fast learner and has the ability to absorb a lot of information in a short amount of time. He also has great decision-making skills. Accordingly, you can assign him projects that will get done quickly and correctly without having to discuss every small detail. Because of his vast work experience, Chuck also adds valuable insight to solving problems and increasing efficiency within the office.

In summary, I give Chuck Parish my highest recommendation to any employer. If you have any specific questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "David W. Steelman".

David W. Steelman, J.D.